

RECORD OF PROCEEDINGS

Held \_\_\_\_\_ Monday, December 9, 2019

Videos and minutes of council meetings are available to the public to view online at [www.cityofvermilion.com](http://www.cityofvermilion.com) under meeting videos/minutes.

Vermilion City Council: Steve Herron, Council President; Monica Stark, Council at Large; Frank Loucka, Ward Two; Steve Holoavacs, Ward Three; Barb Brady, Ward Four; Brian Holmes, Ward Five; G. Fisher, Certified Municipal Clerk. Absent: John Gabriel, Ward One

Administrative Staff: Jim Forthofer, Mayor; Amy Hendricks, Finance Director

CALL TO ORDER:

Steve Herron, President of Council called the Monday, December 9, 2019 Special Vermilion City Council Meeting to order.

PLEDGE OF ALLEGIANCE:

The members of Council, administrative staff, and audience participants recited the Pledge of Allegiance; a moment of silence followed.

APPROVAL OF MINUTES:

S. Holoavacs MOVED; F. Loucka seconded to approve the meeting minutes of December 2, 2019. Roll Call Vote 6 YEAS. MOTION CARRIED.

NEW BUSINESS:

S. Herron MOVED; F. Loucka seconded to approve the Mayor's reappointments to the various Boards and Commissions as listed below. Roll Call Vote 6 YEAS. MOTION CARRIED.

- |                               |                                  |
|-------------------------------|----------------------------------|
| Joe Burkart & Tom Orphan      | Contractor Registration Board    |
| Marilou Suszko                | Historic Design and Review Board |
| Betsy Wakefield & Bill Warden | Parks and Recreation Board       |
| Heather Shirley               | Planning Commission              |
| Peter Corogin                 | Port Authority                   |
| Guy LeBlanc                   | Board of Zoning Appeals          |
| Mike Klein                    | Tree Commission                  |

READING OF THE ORDINANCES:

Tabled - Third Reading – Ordinance 2019-67: AN ORDINANCE AMENDING SECTION 878.04 (a) & (c) ENTITLED "LICENSE FEES" OF CHAPTER 878 ENTITLED "SWEEPSTAKES TERMINAL CAFES" OF THE CODIFIED ORDINANCES OF VERMILION, OHIO AND DECLARING AN EMERGENCY. (Referred to January 13, 2020 – Legislative Meeting)

Second Reading – Ordinance 2019-76: AN ORDINANCE AMENDING ORDINANCE 2019-6 ADOPTED FEBRUARY 25, 2019 TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF VERMILION, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019 AND DECLARING AN EMERGENCY.

S. Holoavacs MOVED; F. Loucka seconded to suspend the rules. Roll Call Vote 6 YEAS. MOTION CARRIED.

B. Holmes MOVED; S. Holoavacs seconded to adopt this ordinance by emergency. Discussion: B. Brady asked the finance director to give council an overall statement of how she feels about the city's finances. A. Hendricks conveyed that in relation to the amendments before them, the majority of them are moving money within different allocations, especially within the general fund and special revenues. A lot of those are in relation to some additional sources of revenue, which are reflected on the amended certificate. When you get into the enterprise funds and the debt services funds, the larger adjustments are in direct relation to the refinancing the city had this fall where they had additional revenue that went into the fund where the debt originally was, and there was a corresponding expense to take it back out to pay off the debt that is a part of that. So, it's a wash, but it looks like in the sewer fund they are increasing the budget by \$653,000, when really this is the exact amount of what the debt service was. As far as a general financial condition, the city is going to be closing the year with some growth on the city's carryover cash balance – not something that would be viewed as exorbitant, but she feels they will see

# RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_ Minutes of the Special Vermilion City Council Meeting \_\_\_\_\_ Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held \_\_\_\_\_

Monday, December 9, 2019

positive growth as far as the enterprise funds, which are holding their own. The increase in the water fund is doing what they had hoped it would do to put towards projects that the EPA really wants the city to have. Also, the other utility funds are holding their own, which is a good thing. They will wait on rate adjustments going forward until they see how the new meter project does with bringing in revenue. She said they had some nice positive surprises this year. Roll Call Vote 6 YEAS. MOTION CARRIED.

First Reading – Ordinance 2019-77: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,200,000 FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING AND INSTALLING METERING SYSTEM EQUIPMENT AND RELATED TECHNOLOGY IMPROVEMENTS TO BE USED IN CONNECTION WITH THE MUNICIPAL WATER SYSTEM TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO AND DECLARING AN EMERGENCY.

F. Loucka MOVED; B. Brady seconded to suspend the rules. Roll Call Vote 6 YEAS. MOTION CARRIED.

F. Loucka MOVED; B. Brady seconded to adopt this ordinance by emergency. Discussion: B. Brady asked the finance director if it was a problem adopting this legislation by emergency since it's such a large amount of money. A. Hendricks said this was per the advice of legal counsel from Squires given the timing of the transaction. She said council authorized the administration to go out to bid for the water meter project, and the timing to have the funding in place needs to be done before January. G. Fisher noted that in the 25 years she has worked for city council they usually adopt these ordinances on a first reading due to a timing issue. B. Brady asked if council was good with adopting this ordinance. S. Holovacs agreed with the timing aspect of the ordinance, but in the utility committee they never got a real answer of what they're doing. He said council doesn't even know anything about the system they're putting out to bid and he had asked the Service Director and City Engineer to come back to them about this. He said he would vote for this, but he did have concerns with voting on something for \$2.2 million when they really don't know what they're getting. A. Hendricks said at this point, it's authorization to pursue the funding. She said they are working on the exact specifications of the system and nothing specifically has been selected, but if there happens to be a situation when going through the bid process and there's not an acceptable award, they'll put the brakes on this. S. Holovacs said he agrees they need the water metering system to help stop the loss, but still wishes he had more information before agreeing to \$2.2 million. However, he will take everyone's word they will be able to work all of this out. S. Herron said they're procuring the \$2.2 million, but not actually spending it. A. Hendricks said they used the highest budget figure, so adjustments can be made at the time the bid is received. If it turns out there is internal technology items at the water plant that are necessary, they'll be able to cover those items within this amount. B. Brady said there are costs for going out for a loan that the city will incur, and they're based on the size of the loan, so if the bids come in lower and they don't need as much money, will they end up spending up extra money on loan costs. A. Hendricks said no as they have time to make amendments, but the basic costs are a fixed cost – preparing an official statement costs the same if you're going to \$10,000 or \$10 million. Roll Call Vote 6 YEAS. MOTION CARRIED.

Steve Herron thanked the entire council for their service and said it has been a pleasure working with council and the administration over the past two years.

## OLD BUSINESS:

M. Stark asked the Mayor if there were any updates on icebreaking services. Mayor Forthofer expected to know something in a couple of weeks and any further discussion would need to be done in executive session for the purpose of contract negotiations. S. Herron asked M. Stark if she would like to have an executive session to discuss this matter now. M. Stark replied yes.

M. Stark MOVED; S. Herron seconded to adjourn into executive session to discuss contract negotiations. Roll Call Vote 6 YEAS. MOTION CARRIED.

## ANNOUNCEMENT OF MEETING DATES:

January 2, 2020 - Vermilion City Council Swearing in Ceremony – 7pm (Judge Dolyk) followed by  
Vermilion City Council Organizational Meeting – 8pm  
January 6, 2020 - Vermilion City Council Meeting – 7pm  
January 13, 2020 -Vermilion City Council Committee Meetings (All) – 7pm

## ADJOURNMENT:

Upon no further regular business coming before the body at the conclude of executive session, Steve Herron, President of Council adjourned the Special Vermilion City Council meeting.

~ Gwen Fisher, Certified Municipal Clerk