

**VERMILION PORT AUTHORITY MEETING MINUTES**

July 14, 2022 – 6:30 p.m.

Roll Call: Larry Drouhard, Jonathan Hauck, Peter Corogin. Absent: Dave Miklos, Heidi Riddle  
Present: Bill Yancar, Port Operations Manager

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Peter Corogin, Chairman called the meeting of July 14, 2022, to order at 6:30 p.m.

**APPROVAL OF MINUTES:**

**J. Hauck MOVED:** L. Drouhard seconded to approve the minutes of June 9, 2022. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

**Correspondence:**

J. Hauck reported a pre-bid meeting with the contractors has been scheduled for July 27, 2022, at 7 p.m. with the Army Corp of Engineers relative to the West Pier project. He also mentioned if anyone wanted to check out the golf cart for the raffle, they can see it at Moes. B. Yancar said the golf cart will be on display at 'Dancing at the Docks' on Friday, July 15.

**Financial Review:**

B. Yancar reported on the Statement of Cash from Revenue and Expenses from January 1, 2022, to May 31, 2022, and the beginning balance in Fund 214 (Vermilion Port Authority Special Revenue) was \$77,886.38. At the end of May, they took in an additional \$51,974.74 and they encumbered \$8,295.20, so the current cash balance at the end of May is \$70,356.39. There was no activity in the 411 Capital Account in May, and the same goes with the Dredge Account (463).

According to the Deposit Recap Sheet – Cash Position, the deposits reflect up to July 11. The cash total is \$103,842.08 and in comparison, to July of 2021, they had \$90,343.78, so there was an improvement of \$13,498.30. Items differing this year from 2021 is the \$6,000 donation, which was included in the \$103,842.08, and there was a payment of rent from Sandusky Bay that did not show up last year. As far as expenses go, they are at \$20,126 and last year they were about \$16,200. Some of these expenses were related to the repairs they did, as well as a refund of a lease agreement. He said labor is still over last year's budget, but they will try to reel this in as they get towards the end of the season. The increased revenue will give them latitude if they need to change the budget. He noted they are running a little heavy due to repairs.

**Water Works Marina:**

Dock Revenue reporting shows they took in \$8,487.00 at the end of June. The 3-year total is \$32,188.08 or \$10,729.36 as the 3-year average and the 2022 year to date total is \$9,374.00. They are 12.63% behind in the 3-year average. If they compare 2021 to 2022 it's a little higher.

#### McGarvey's Landing:

Dock Revenue reporting shows they took in \$3,570.00 at the end of June. The 3-year total is \$3,252.00 or \$1,084.00 as the 3-year average and the 2022 year to date total is \$3,920.00. Comparing 2022 to 2021, they are up \$850.00 or 27.69%.

P. Corogin asked if they are doing a good job of getting the people that dock there that do not fill out a ticket. B. Yancar said they are watching, and they are not catching too many that aren't filling out an envelope.

#### South Street Ramp:

Dock Revenue reporting shows they took in \$9,783.00 at the end of June. The 3-year total is \$59,881.50 or \$19,960.50 as the 3-year average and the 2022 year to date total is \$23,246.00 or an improvement of 16.46%. Comparing 2021 to 2022, they also improved by \$1,371.00 or 6.27%. In total comparison, the port is down about \$1,000 or -2.81% over all three marinas. He said it does not look like high gas prices are impacting them as they originally thought. They are beginning to hear from the Charter Boat captains, and the Miss Cindy has already paid for a month.

#### Port Operations Activity Report:

B. Yancar presented the board with his activity report and explained they have resolved Water Works as far as the water system that got disturbed when they did the new plumbing. Everything is working properly, and they physically tested every line. P. Corogin asked if the sprinkler system is operational and B. Yancar confirmed it is working.

B. Yancar addressed the pipe drain issue and they are dealing with the service director and Justin's schedule, and they are thinking they will replace the entire line, but they don't want to do it now during the season because it will be a big job.

He said they spent a lot of money on paint, and they have striped Water Works and the other parking lot at South Street.

He reported they installed the "No Wake" sign on the trestle (4'x4').

He mentioned that Lorain city has three Seabin's because they received another grant, and one of the original Seabin's is going to Huron. He said none of the Seabin's are installed so there is nothing to see. When they get installed, they will

form a group to see what they are. J. Hauck asked if there was a lot of maintenance involved. B. Yancar said yes as they must install it themselves and they need a location which meets requirements. They want the Seabin's emptied daily, and it is 44 pounds, so he is uncertain on the mechanism that will lift this unit. There are 20 categories they want you to analyze that is being collected. P. Corogin believed they need a location where the current is under 1.4. B. Yancar said 1.5 mph. P. Corogin said they need power, and they must commit to maintaining it every day, and tabulating what you take out, and in the fall, they would have to take it out and store it and then reinstall it. He would like to see one working for a while before they dive into this because there are ongoing costs to it.

**Old/New Business:**

**P. Corogin MOVED;** L Drouhard seconded to adjourn into executive session to discuss personnel matters (hiring, firing, compensation). Roll Call Vote 3 YEAS. **MOTION CARRIED.**

P. Corogin called the regular meeting back to order at the conclusion of executive session.

**J. Hauck MOVED;** L. Drouhard seconded to approve a pay increase to \$15.00 per hour for dockmaster Arron Bias. Roll Call Vote 3 YEAS. **MOTION CARRIED.**

B. Yancar reported the port collected \$2,700 to date on the golf cart fundraiser. L. Drouhard said to make that amount \$3,700. He noted that P. Corogin has already sold 41 tickets and has another 10. P. Corogin said he fully anticipates that the young port members are going to far exceed the senior port members, and he is looking forward to being in third place this year.

Next meeting: The Port Authority will meet August 11, 2022, at 6:30 p.m. at the Vermilion Municipal Court Complex, 687 Decatur Street, Vermilion, Ohio.

*Transcribed by Gwen Fisher, Certified Municipal Clerk (CMC)*