

VERMILION PORT AUTHORITY MEETING MINUTES

August 12, 2021 – 6:30 p.m.

Roll Call: D. Miklos, T. Sommer, H. Riddle. Absent: P. Corogin, J. Hauck
Present: B. Yancar, PORT OPERATIONS MGR

Todd Sommer, Chairman called the meeting of August 12, 2021, to order at 6:30 p.m.

Approval of Minutes:

D. Miklos MOVED: H. Riddle seconded to approve the meeting minutes of July 8 and July 29, 2021. Vote 3 YEAS. **MOTION CARRIED.**

Financial Review:

B. Yancar provided a recap of the Statement of Cash from Revenue and Expense at the close of June. The beginning balance in Fund 214 was \$50,403.71 with a net revenue to date of \$80,010.99; net expenses y-t-d of \$60,212.63; unexpended balance of \$70,202.07; encumbrance y-t-d of \$6,090.98 – leaving the ending balance at \$64,111.09. The 411-capital account remains unchanged from the last reporting of \$9,475.01. The dredge account remains as reported last month at \$16,404.99.

According to his deposit recap sheet of the cash position the total revenue is at \$138,809.85 and at the end of June it was \$90,343.78, so they picked up \$48,466.00. He said they got a grant from Cabela's for \$2,000 that will go to the capital account once he deposits it. It will go towards improvement to the ADA kayak area.

He noted they have not received their second half tax statement from Erie County, so he questioned the finance department and found out they paid the entire year's bill in February, so he sent his second half out, so this is \$7,000 coming in, which was an expense already taken. T. Sommer asked why they would do this. B. Yancar was not sure as it has not been done before, but maybe because they had a nice carryover. He also said they sold some benches so they picked up another \$1,500, and then there was a grant balance that was turned over to the Port Authority for \$2,900, which will go back into the capital account. He said it has been a successful month and a half.

He addressed the report comparison between the marinas. He explained that Water Works Marina has received \$36,529.00 y-t-d. They took in \$23,876.00 in the month of July. In 2020, the y-t-d total was \$23,951.08 and the three-year average was \$27,071.98. Therefore, they are up \$12,577.92 (52.52%) from 2020. McGarvey's Landing's total y-t-d is \$8,665.00. They took in \$5,595 in July. They are up \$8,563.00 (8395.10%) from 2020. The South Street Launch Ramp y-t-d total is \$29,439.00 and they took in \$7,564.00 in July. The three-year average is \$26,544.00 and in 2020 they

took in a total of \$33,477.00, so they are down \$4,038.00 (-12.06%). So, comparing dock revenue from 2020 to 2021 they are up in total by \$29.73%.

Port Operations Activity Report:

B. Yancar provided the board members with an updated activity report. He said they recovered from the last flood event, and they replaced the last fractured post today. He said they did a weld repair on #5/#6 as the post was not bolted, so now it has 3/8" plates on both sides. All the debris has been cleaned up and they removed 5" of mud on one end at McGarvey's - not to mention they had to remove a lot of logs. He said they had had a 60'+ log at Water Works and Blue could not handle moving it and they got stranded out in the river and Bill and Dawn Barnes assisted even after they just had their boat repaired. They brought it back to Water Works for the Port Authority so they could secure it. The next day one of his customers helped tow the log over to the beach. He said these were some really nice people and he thanked them.

He reported the Port Authority was acknowledged and reviewed by a customer in the 'Waterway Guide Publication'. The customer said the cleats were in good repair, restrooms and showers were clean, Dockmaster was immediately responsive to arrival and departure and help, location A+ with access to beach and charming downtown and it was identified by this customer as favorite place on Lake Erie to dock. The port received a 5 of 5 rating.

T. Sommer said it appears the kayak ramp usage is down this year compared to last year. B. Yancar said he is working on some calculations to give a dollar comparison at his next reporting. He said it is down and it could be due to high water, weather, additional communities putting in kayak launches which provides a little bit more competition. However, they are doing pretty well this month.

B. Yancar unfortunately said the port's ancient Dell printer is not working and he has been working with the IT department on finding a replacement. He noted they print thousands of envelopes for the launch ramps, so they need a printer that can print envelopes. He noted the copier at City Hall will not print them. G. Fisher offered trying her copier and suggested mailing labels. B. Yancar said this could get costly as well and he got a quote for sending them out to a printer.

He said the board did not agree at their last meeting on what they would charge for Charters, and he already had one in and charged \$20.00 a day. The Charter said it was a successful day of fishing. D. Miklos asked B. Yancar if he found out if they needed electric. B. Yancar believed he did hook up to the electric. He said the Charter is coming in mid-week, so it is not taking away from the norm.

He addressed the golf cart fundraiser. T. Sommer said the golf cart in Florida was \$10,500 and this is not without any negotiating. He wanted a sense from the board on how they felt. He said the golf cart is brand new and it is electric. It has lithium

batteries and a 70-hour charge. It has all the street equipment necessary (turn signals, headlights, seat belts, etc.). He said they need to figure out the best way to get it to Ohio, but if this is the route the board wants to go, then he will make a phone call to see if they will reduce the price. If he reduces, he knows they have a trailer that he transports vehicles around with and maybe one of the vehicles will be delivered in this area. He will work on this tomorrow and will provide everyone with the information. He said this would be versus the ones that have been refurbished on a local basis. B. Yancar said the local golf carts are gas and they are on the original used frames, and everything from the frame up is all brand new and they cost \$10,800 with no negotiation. He said when the Chamber had the same raffle it was consigned with them, and it was 50/50 raffle if they did not sell the full 400 tickets. He said in this situation he does not know how they will handle this. He said he can get the tickets within a couple days but wants to make sure they are doing the golf cart as opposed to the UTV. He said if they go with the \$20,000 then they will need to sell 400 tickets. T. Sommer said they will net out between \$8,000 and \$9,000. B. Yancar is figuring in a \$1,000 for advertisement and the printed tickets will be \$100. D. Miklos asked if gas or electric is more desirable. T. Sommer said he prefers quiet and this one goes 22 mph. D. Miklos asked if the gas carts go faster. T. Sommer thought they could be regulated, but this one is new, and the others are reconditioned. D. Miklos said he likes the idea of a new cart, but the only thing that gives him pause would be the consignment deal compared to going all in, so they better sell the tickets, or it is a 50/50 raffle. T. Sommer will find out if they have to acquire the cart and will get a price on it. B. Yancar wondered if they could get Moes to put the golf cart in their show room to display it. T. Sommer said the mini jeeps are being brought in from overseas and are being assembled in Las Vegas. The guy in Florida has these jeeps and his price is \$17,000, so they do not want to go with this number. B. Yancar said he will publish a sheet that he will pass around town, which will allow them to call in to reserve a ticket and then he can email them a receipt with the ticket number. He said they can sell with credit cards and cash at the ramp. D. Miklos asked if they would charge a surcharge on the credit cards. B. Yancar said he was not planning to as they did not do this with the Poker Run. He said the city did come up with some new credit card opportunities so he will be looking to see if they will stick with who they have or if there is a better deal out there. T. Sommer asked if it was okay to do the drawing at the Woollybear Festival. B. Yancar said he has not asked the Chamber about this. G. Fisher offered to contact Sandy in the morning. (Note: Sandy will be contacting B. Yancar on this in the next week or so). B. Yancar asked who is eligible to buy tickets; are they going to rule out friends and family. The port members agreed there should be no restriction on who buys tickets. D. Miklos, T. Sommer, and H. Riddle all leaned towards the new electric golf cart opposed to a used gas golf cart. B. Yancar said it provides a factory warranty as well.

D. Miklos MOVED, H. Riddle seconded to authorize Bill Yancar to move forward with the new electric golf cart from Florida and to allow Todd Sommer to negotiate the final price. Roll Call Vote 3 YEAS. **MOTION CARRIED**.

H. Riddle MOVED; D. Miklos seconded to authorize Bill Yancar to purchase a laser printer not to exceed \$1,000. Roll Call Vote 3 YEAS. **MOTION CARRIED**.

D. Miklos MOVED; H. Riddle seconded to authorize Bill Yancar to get the Port Authority golf cart repaired in an amount not to exceed \$1,250. Roll Call Vote 3 YEAS. **MOTION CARRIED**.

D. Miklos MOVED; H. Riddle seconded to adjourn into executive session to discuss personnel matters (compensation). Roll Call Vote 3 YEAS. **MOTION CARRIED**.

Todd Sommer called the regular meeting back to order at the conclusion of executive session.

T. Sommer MOVED; D. Miklos seconded to approve a salary increase from \$11.00 to \$13.00 for Aaron Bias. Roll Call Vote 3 YEAS. **MOTION CARRIED**.

T. Sommer adjourned the meeting upon no further discussion.

Next meeting: The Port Authority scheduled their next meeting for September 9, 2021, at 6:30 p.m. at the Vermilion Municipal Complex, 687 Decatur Street, Vermilion, Ohio.

Transcribed by Gwen Fisher, Certified Municipal Clerk