

VERMILION PORT AUTHORITY MEETING MINUTES

September 9, 2021 – 6:30 p.m.

Roll Call: D. Miklos, T. Sommer, H. Riddle, J. Hauck. Absent: P. Corogin
Present: B. Yancar, PORT OPERATIONS MGR; Frank Loucka,
Council Rep.

Todd Sommer, Chairman called the meeting of September 9, 2021 to order at 6:30 p.m.

Approval of Minutes:

D. Miklos MOVED: J. Hauck seconded to approve the meeting minutes of August 12, 2021. Vote 3 YEAS (Miklos, Sommer, Hauck) - (*Riddle late arrival*). **MOTION CARRIED.**

Financial Review:

B. Yancar provided a recap of the Statement of Cash from Revenue and Expense at the close of July. He reported the net revenue as of July 31 is \$113,986.25, which is up almost \$34,000 from June. The net expense accumulation is \$85,604.87, which is up about \$25,000. The unexpended balance is \$78,785.00 and they are at \$6,243.43 encumbered, which leaves an ending balance of \$72,541.66, which is up \$8,430. They took in additional money in the 411-capital account which now totals \$7,444.55. They took in \$2,900 in grant money and \$4,500 for the bench fundraiser. The total ending balance is \$16,919.56. The dredge account remains as reported last month at \$16,404.99.

According to his deposit recap sheet of the cash position the total revenue is at \$183,806.83. He said they received a Cabela grant in the amount of \$2,000 and ticket sales totaling \$8,050.00 (161 sold tickets). He said \$55,050 was actually deposited and he will be depositing additional funds on Monday. He said they are up about \$22,000 from last year.

He addressed the report comparison between the marinas. He explained that Water Works Marina has received \$56,097.00 y-t-d. They took in \$19,568.00 in the month of August. The three-year average is \$41,455.55, so they are up \$14,641.45 (35.32%). McGarvey's Landing's total y-t-d is \$14,846.00. They took in \$6,181.00 in July. They are up \$10,132.17 (214.95%) over the three-year average. The South Street Launch Ramp y-t-d total is \$35,069.00 and they took in \$5,630.00 in August mainly due to bad weather. The three-year average is \$32,398.17 and they are up \$2,670.83 (8.24%). So, comparing all dock revenue from 2020 to 2021 they are up in total by 24.66%. He said there are two tournaments in October, which will increase revenues if the weather cooperates.

Port Operations Activity Report:

B. Yancar provided the board members with an updated activity report. He noted Norfolk & Southern Railroad were doing work on the north trestle over Vermilion river and they contacted him to say they needed safety related services so he

contacted Captain Graham to see if they would be a part of this, but they did not have the resources, so they turned it over to the Port Authority. He said the Port Authority really did not have the resources in manpower and equipment, so he contracted with Vermilion Harbor Services for supplemental assistance with labor and materials to conduct the safety, and one person from the Port to oversee the entire thing. He said they did four days of safety monitoring and keeping the channel closed when they were working overhead. The whole process was successful, and the bills were submitted to Norfolk & Southern, and the Port Authority made about \$700.00. The project was finished in four days, but they are doing some walkways that don't require safety monitoring.

He said the Port's golf cart was picked up for repair and they will give him an estimate.

As far as reservations go, after Labor Day things slow down, but they have a decent weekend coming up, so he expects to do 25-27 boats. The Vermilion Boat Club will be doing a Boat Race out in the lake, so they will be using all the port's dockage. H. Riddle explained they did this last year and they had a great turnout.

B. Yancar said dredging is starting on the west side of the break wall and the Yacht Club asked if the Port Authority was able to take some of their boats because they needed to move some. As it worked out, it ended up they found places for the boats, so they did not have to do this.

B. Yancar said the Cabela grant was aimed at working on pavement or things to approve paving around the kayak dock. However, as it turned out the Port Authority did not receive the other grant for parking lot improvements, so he has \$2,000 from Cabela's and they would like to pour a 20' platform right where the existing small platform is, which will be a wheelchair unloading area and a van access only, so this will fulfill the commitment they had with Cabela's as far as the paving portion. D. Miklos asked if there was an expiration date for using the grant. B. Yancar said he was not advised of any committed date and the Port Authority already received the money. T. Sommer said there is a photo scheduled with Cabela's if anyone from the Port Authority could be at the launch ramp. D. Miklos said this is scheduled at 1:00 p.m. on September 21.

T. Sommer said the golf cart will be picked up by a shipper on September 16, 17, or 18, so hopefully around the 20th or 21st the golf cart will be in the Port's hands. He said he may drop the cart off at Moes to be displayed and spotlighted in their showroom. B. Yancar said he hasn't received a commitment from the Chamber as to whether they can get stage time for the drawing, but they could always do it in front of Moes if needed.

B. Yancar said they did not have to spend money on securing a new printer as the Port had previously committed to \$1,000. However, he found a company out of Cleveland who repaired the existing printer that cost the Port Authority \$80.00. They also secured an additional high-speed black & white printer from the Court that is fully functional, and they will self-install it. They will not put it on the

Vermilion network because finance and tech will not support any printers that are not on the list that the city will support.

B. Yancar said there are additional event opportunities to sell golf cart tickets, which includes Third Thursday on September 16 and a Football event at German's Villa on Sunday if anyone is interested in selling tickets.

D. Miklos MOVED; J. Hauck seconded to approve Bill Yancar's expense report in the amount of \$223.43. Roll Call Vote 4 YEAS. **MOTION CARRIED.**

T. Sommer adjourned the meeting upon no further discussion.

Next meeting: The Port Authority scheduled their next meeting for October 14, 2021, at 6:30 p.m. at the Vermilion Municipal Complex, 687 Decatur Street, Vermilion, Ohio.

Transcribed by Gwen Fisher, Certified Municipal Clerk